

Down-To-Earth (Vic) Cooperative Society Limited

Organising Committee

Minutes Draft

Date: 31st January, 2019
Scheduled Start: 7.30 PM
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8018 2088 Meeting ID Number 2362803611
Status: Draft

#	Item	Raised by:
1	Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land	
	We gather on the land of the people of the Kulin nation. We pay our respects to Elders past, present and emerging.	
2	<u>Meeting Started</u>	<i>Procedural</i>
	10 PM	
3	<u>Meeting coordinators</u>	<i>Procedural</i>
	Chairperson: David Cruise Minute Keeper: Coral Larke	
4	<u>Attendance</u>	<i>Procedural</i>
	1. Cruise David 2. Brogan Ellen 3. Kettle Caryn 4. Gerardi Fulvio 5. Gregory Steve (Scouse) 6. Johnston Zoe 7. MacPherson Robin 8. Pitt Trevor 9. Wildey Guy 10. Tunney Kristen 11. Reid Darryl 12. Reid Shardae 13. Shipperlee Aaron 14. Wells Jack 15. Wilson Chris	
5	<u>Confirmation of previous minutes</u>	<i>Procedural</i>
	Date Moved: Seconded: PBC / Correction:	
6	<u>Matters Arising</u>	<i>Procedural</i>
7	<u>Correspondence</u>	
8	<u>Payments</u>	Ellen Brogan
	Bruce Pinney Fuel Reimbursement	<i>Moved Elle Brogan Seconded</i>
	Agenda details: Bruce has submitted his return fuel receipts for the Sep 18 Working Bee however,	

	there are no more funds left and we have also already asked for an overrun for some of the people who submitted their receipts late Motion: That the OC pays Bruce Pinney directly for fuel reimbursements of receipts (Ellen can forward these to bookkeeper and finance) for the sum of \$86 for his return fuel from Woorooma	<i>David Cruise PBC</i>
9	Action Tasks	
		<u>NO PROGRESS</u> <u>WORK IN</u> <u>PROGRESS</u> <u>COMPLETE ☺</u> <u>NO LONGER</u> <u>RELEVANT</u> <u>TAKEN OVER</u> <u>By</u>
10		
11	Videos	
	Discussion: David Cruise wants to present videos at ConFest, from previous festivals. Kristen said that the material is very important.	
12	G&SC	
	Agenda details: For brief monthly written reports by G&SC to be provided to the OC and where applicable to the CC. This is to avoid duplication of work and to keep members in the loop. There has been sustained activity in doing the compliance document in conjunction with EES. The sexual misconduct policy was passed onto the G&SC that is being looked at and addressed. Ban list is being researched and then to respond back to the Board. Motion: For brief monthly written reports by G&SC to be provided to the OC and where ever applicable.	<i>Moved Coral Larke Seconded David Cruise PBC</i>
13	Finance Meeting	
	There will be a finance committee meeting on Thursday night at 6 PM, 7 th February to discuss the terms of reference as a	
21	Carried Resolutions	<i>Procedural</i>
	Motion: That the OC pays Bruce Pinney directly for fuel reimbursements of receipts (Ellen can forward these to bookkeeper and finance) for the sum of \$86 for his return fuel from Woorooma <i>Moved Elle Brogan Seconded David Cruise PBC</i> Motion: For brief monthly written reports by G&SC to be provided to the OC and where ever applicable. <i>MovedCoral Larke Seconded David Cruise PBC</i>	
22	Next Meeting Date & Time Confirmation	<i>Procedural</i>
23	Meeting Ended	<i>Procedural</i>
	10.30 PM	